



**The Four Villages**  
Community Health Centre  
Working Together for Whole Health

## **Registered Dietitian Maternity Contract Part-time position from August 2018 to mid-November 2019 (25 hours per week, 0.7 FTE)**

The Four Villages Community Health Centre's mandate is to provide high quality, accessible primary health care to the communities within its service area, in the context of the broader social determinants of health. Primary care, allied services and a wide range of health promotion programs are primarily aimed at seniors, families with young children, youth and newcomers. Staff collaborate in an inter-professional team environment. The focus is on the client and capacity building. Four Villages has two locations in the west end of Toronto. It is funded by the Toronto Central LHIN.

We are currently seeking a Dietitian to join our inter-professional team. As an integral part of the inter-professional team, this position provides nutrition education to individuals and groups as well as nutrition consultation to staff, students and volunteers of Four Villages. The Dietitian works in partnership with the management team and Four Villages' staff to support the vision and mission and to ensure that organizational accountability systems are implemented.

### **RESPONSIBILITIES**

- assesses client nutritional status by gaining an understanding of food habits or preferences, socio-economic background and psychological outlook, cultural background and clinical profile;
- develops nutritional plans which incorporate health, stages of change, culture and socio-economic factors and provides nutrition counseling to clients;
- ensures ongoing nutritional care by maintaining complete and accurate client records, assessment notes and required correspondence, and by monitoring client progress on a regular basis;
- develop, implement and evaluate programs and educational opportunities to improve nutrition knowledge and skills, and access to safe, nutritious and affordable food for families;
- provides nutritional consultation to other centre staff and community agencies working with clients who may need nutritional care;
- participates in chart reviews and case conferences, and makes appropriate internal and external referrals;
- safeguards client records and assures confidentiality of client information;
- develops and/or obtains nutritional education resources to meet the needs of the clients and other centre staff;
- helps to identify community residents' barriers to acquiring food security, and facilitates and supports community initiatives to improve food security;
- develops, implements, monitors and evaluates, education, counselling and health promotion programs and services for individuals, families and the community, in order to foster self-help, mutual aid, and capacity building;
- designs quality assurance programs to continuously evaluate quality and cost effective nutritional care. Evaluates and revises programs as needed;
- assists in the education of staff and students at the centre by making presentations, preparing written materials and supervising nutrition students and volunteers, as required;
- promotes awareness of and participation in organizational activities;
- incorporates and strengthens collaborative and interdisciplinary work;
- contributes to the collection, analysis and reporting of data and relevant information;

- provides home visits as necessary;
- maintains professional competence through participation in professional development activities, and maintains license to practice;
- assists with budget preparations and monitoring, as appropriate;
- supports student and volunteer placement programs, and supervises students and volunteers as required;
- complies with all relevant organizational policies, procedures, and protocols;
- works during both regular and extended hours of operation in locations identified by the Four Villages;
- respects and values the diversity of communities and individuals;
- other duties as required.

## QUALIFICATIONS

- undergraduate degree in nutrition from a recognized university;
- Dietitians of Canada accredited dietetic internship or equivalent approved experience or graduate degree in community nutrition;
- registration with the College of Dietitians of Ontario;
- three to five years clinical counseling and community nutrition experience;
- thorough knowledge of and proficiency in nutritional care, and demonstrated ability to undertake nutritional counseling with individuals and in groups;
- demonstrated ability to work effectively in a interdisciplinary team environment
- demonstrated ability, commitment to and knowledge of community health care;
- sensitivity to, interest in, and knowledge of stages of change, socio-economic and cultural issues in diet and nutrition;
- excellent interpersonal skills with clients in a culturally diverse practice population, and with colleagues;
- excellent communication, decision-making, problem-solving, conflict management and time management skills;
- experience in program development, implementation, monitoring and evaluation;
- proficiency in the use of computers and various software applications;
- second language, relevant to catchment area populations, is an asset.

**Hours of work:** 25 hours per week, flexible hours required incl. some evenings

**Salary:** Salary range from \$39,155 to \$47,141 per annum (pro-rated to hours worked from \$55,936 to \$67,345 per annum)

**Application Deadline:** June 25, 2018 (Interviews will be held on July 9<sup>th</sup> and 10<sup>th</sup>)

Interested candidates should e-mail their resume along with a cover letter to the Hiring Committee at [jobs@4villages.on.ca](mailto:jobs@4villages.on.ca) (Subject: Dietitian), or fax to 416 604 3367, or mail to 1700 Bloor Street West, Toronto, Ontario M6P 4C3.

*We thank all the applicants for their interest and advise that only those selected for an interview will be contacted.*

*The Four Villages Community Health Centre is an equal opportunity employer and encourages resumes from people who are reflective of the diverse communities we serve. Reasonable accommodation will be provided in all parts of the hiring process as per resources available to us. If you require any accommodation, please advise Human Resources.*