



Occupational Therapist

Full-time, Permanent, 35 hours per week

Are you looking to practice where you are an active member of an inter-professional team where collaboration and continuous learning are part of our culture; where excellence in care, improving client outcomes and a population health approach to care are organizational priorities? Do you want to practice in a setting where your voice helps shape how care is provided; where you work at the centre, in the community and in collaboration with other health care services in West Toronto? If you are seeking such a practice and learning environment, **Four Villages CHC is offering an opportunity for you to shine as an Occupational Therapist and further demonstrate how OT services are key to optimizing the physical and mental health and well-being of the diverse clients we serve.**

The *Four Villages Community Health Centre* is a not-for-profit, primary health care facility located in the west end of Toronto. Since 1991, we have been providing primary health care services and programs that include treatment, prevention of illness, health promotion, and capacity building primarily aimed at seniors, families with young children, youth and newcomers. While caring for all residents in West Toronto, we strive to reach individuals and groups in the community who face difficulty accessing primary health care services.

We have an experienced and committed team of professionals – family doctors, nurse practitioners, registered nurses, chiropodists, physiotherapists, occupational therapist, dietitians, social workers, therapists, community health workers and administrative staff.

KEY RESPONSIBILITIES

- ensures appropriate treatment is delivered by assessing and treating people using recognized occupational therapy techniques, conducting functional evaluations, educating clients and managing their care, according to the *College of Occupational Therapists of Ontario*;
- provides ongoing consultation, coordination, liaison and referral to other agencies, institutions and health care professionals;
- maintains complete and accurate client records, assessment notes and required correspondence;
- ensures a continuum of care is maintained by seeing clients on-site, in the community and making home visits to develop care goals with client (and in consultation with family members if appropriate) with regard to the management of client's problems and achieving their functional goals;
- maintains and develops professional competence through appropriate continuing education methods (i.e. peer interaction, literature review, conferences, courses, educational leave, professional association membership);
- participates in chart reviews and case conferences, and makes appropriate internal and external referrals;
- contributes to identifying needs within the community and participating in the development of new programs which address those needs;
- contributes to programs and services cycle of planning and evaluation, and participates in centre-wide planning, committees and staff meetings as appropriate;
- supports the Centre's student and volunteer placement programs, and supervises students and volunteers as required;
- fosters self-help, mutual aid and capacity building by assessing, developing, implementing, monitoring and evaluating programs that address needs of community;
- where appropriate, develops partnerships and alliances to optimize health care service provision and address needs of community;
- other duties as required

QUALIFICATIONS

- Bachelor of Science in Occupational Therapy from a recognized university or equivalent;
- Registration in good standing with the College of Occupational Therapists of Ontario (COTO);
- thorough knowledge of and proficiency in current therapy techniques
- three to five years occupational therapy experience in a health care setting with preferred experience in the community;
- works during both regular and extended hours of operation in locations identified by the Centre;
- demonstrated ability to work effectively in an interdisciplinary team environment;
- demonstrated ability, commitment to and knowledge of community-based health care;
- experience with program development, implementation, monitoring and evaluation;
- proficiency in the use of computers and various software applications;
- excellent interpersonal skills with clients in a culturally diverse practice population, and with colleagues;
- excellent communication, decision-making, problem-solving, conflict management, organizational and time management skills;
- excellent group facilitation skills
- second language, relevant to catchment area populations, is an asset.

Hours of work: 35 hours of work per week
Salary: Salary range of \$55,251 to \$66,568 (based on qualifications) plus excellent benefits including 20 days of vacation, 10 days of professional development
Application Deadline: October 16, 2017

Interested candidates should e-mail their resume along with a cover letter to: Sandra Almeida, Director of Programs and Community Initiatives at jobs@4villages.on.ca (Subject: Occupational Therapist), or fax to 416-604-3365.

We thank all the applicants for their interest and advise that only those selected for an interview will be contacted. The Four Villages Community Health Centre is an equal opportunity employer and encourages resumes from people who are reflective of the diverse communities we serve. Reasonable accommodation will be provided in all parts of the hiring process as per resources available to us. If you require any accommodation, please advise Human Resources department. Four Villages is a scent-free environment.